



BFA Fairfax

Student Records Destruction

STUDENT RECORDS: Bellows Free Academy in Fairfax, Vermont will be destroying any non-essential materials from student files of graduates from the **Class of 2009**.

SPECIAL EDUCATION RECORDS: Bellows Free Academy in Fairfax, Vermont will be destroying special education records of students with birthdays January 1 ~ December 31, 1989 or earlier as this information is no longer relevant and or needed for the student's educational program. Please be advised that some of the information contained in Special Education files may be needed later on for other purposes such as eligibility for Social Security Disability benefits.

If you wish to have these records before they are destroyed, please call the Guidance Office at (802) 849-6711 with your name and telephone number where you may be reached. Request must be made prior to August 15, 2016. **Records may only be requested by the student or authorized agent.**